



Service CHANGE STATUS KITAP

PRICE: 45Mil Rp

Those are the Documents we will require

Document	Original?
Director ID Card	Soft Copy
Taxpayer card of the director	Soft Copy
Employee ID card	Soft Copy
Sponsor's family card	Soft Copy
ID Photo	Soft Copy
IMTA (Your Previous Working Permit)	Soft Copy
KITAP	Soft Copy
Passport [Original]	Need original!
Passport (Page Photo) - Double Page	Soft Copy
Passport (Visa Stamp Page) - Double Page	Soft Copy
Proof of Payment Expertise and Skills Development Fund	Soft Copy
Domicile Letter issued by Banjar	Soft Copy
RPTKA Plans for Using Foreign Workers	Soft Copy
AHU Minister of Law (Company incorporation Details) from Sponsor Company	Soft Copy
Akta Pendirian (Deed of Establishment) from Sponsor Company	Soft Copy
Akta Perubahan from Sponsor Company	Soft Copy

Izin Usaha from Sponsor Company	Soft Copy
NIB (Business Identification Number) from Sponsor Company	Soft Copy
NPWP (Company Tax Number) from Sponsor Company	Soft Copy
SKTU from Sponsor Company	Soft Copy

The Process Details (92 days to process)

-  Start Process (1 hour)
-  Awaiting for payment (1 hour)
-  Awaiting/Verifying your Documents (3 days)
-  Preparing Application (3 days)
-  Application Ready (1 day)
-  Process BKPM Recommendation Letter (14 days)
-  Submitted To Local Immigration (14 days)
-  Photo & Biometric Schedule (3 days)
-  Submitted To Regional Immigration (14 days)
-  This step will last 14 days
-  Process Surat Tanda Melapor WNA (2 days)
-  Process SKTT (Surat Keterangan Tempat Tinggal) (4 days)
-  Upload Ready Documents (1 hour)
-  Process Completed



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 081 999 009 333

KITAS - VISA - TAX - ACCOUNTING
PT. PMA - PT LOCAL - DRIVING
LICENCE - MARRIAGE

100% online
Easy - Hassle Free - Straightforward

