



## Service WORKING PERMIT IMTA ONLY (NO KITAS)

**PRICE: 7.9Mil Rp +1200\$usd**

### Those are the Documents we will deliver to YOU!










- ✔ Notification for Working Permit
- ✔ Foreign Workers Recruitment Plan

### Those are the Documents we will require

| Document  | Original? |
|---|-----------|
| Bank Statement 3 last months  | Soft Copy |
| ID Photo  | Soft Copy |
| Insurance   | Soft Copy |
| Job Title (occupation) [Text Only]                                  | Soft Copy |
| KITAS   | Soft Copy |
| Local staff ID card   | Soft Copy |
| Staff Report  | Soft Copy |
| Individual Taxpayer Identification Number                           | Soft Copy |
| Passport (Page Photo) - Double Page                                 | Soft Copy |
| Passport (Visa Stamp Page) - Double Page                            | Soft Copy |
| Personal Labour insurance   | Soft Copy |
| Residential address in Indonesia (not same as business) [Text Only] | Soft Copy |
| Work Location [Text Only]   | Soft Copy |

|  |           |
|--|-----------|
| AHU Minister of Law (Company incorporation Details) from Sponsor Company | Soft Copy |
| Akta Pendirian (Deed of Establishment) from Sponsor Company              | Soft Copy |
| Akta Perubahan from Sponsor Company                                      | Soft Copy |
| Izin Usaha from Sponsor Company  | Soft Copy |
| NIB (Business Identification Number) from Sponsor Company                | Soft Copy |
| NPWP (Company Tax Number) from Sponsor Company                           | Soft Copy |
| Sertifikat Standar (Business Activity Certificate) from Sponsor Company  | Soft Copy |
| SKTU from Sponsor Company  | Soft Copy |

## The Process Details (24 days to process)

-  Start Process (1 hour)
-  Awaiting for payment (1 hour)
-  Awaiting/Verifying your Documents (1 hour)
-  Preparing Application (1 hour)
-  Manpower Departement: RPTKA (7 days)
-  Manpower Department: Notification (previously IMTA) (7 days)
-  Manpower Department: e-billing DPKK (5 days)
-  Upload Ready Documents Submitted to Client (1 hour)
-  Process Completed (1 hour)



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 081 999 009 333

KITAS - VISA - TAX - ACCOUNTING  
PT. PMA - PT LOCAL - DRIVING  
LICENCE - MARRIAGE

**100% online**  
Easy - Hassle Free - Straightforward

